

**COLLEGE OF THE REDWOODS
DENTAL ASSISTING PROGRAM
ADVISORY COMMITTEE MEETING MINUTES
FRIDAY, MAY 21, 2010
AT112 – HEALTH OCCUPATIONS CONFERENCE ROOM**

MEMEBERS PRESENT:

Lisa Trepia
Holly Philippi
Jackie Tebeau
Jaime McClurg
Megan McDonnell
Barb Taylor
Kelly Merrill
Amanda Gomes
Hillary Reed

1. CALL TO ORDER

The Advisory Committee Meeting was called to order at 3:00 PM by Hillary Reed.

2. APPROVAL OF MINUTES

The minutes from the June 5, 2009 meeting were approved.

3. LEGISLATION UPDATE AB2637

The committee reviewed Assembly Bill 2637, which became effective January 1, 2009. Hillary Reed shared information she had received from the CADAT conference she recently attended. Topics discussed included:

- Changes in Dental Assisting Duties Table
- Changes in Dental Assisting Categories/Specialty Assistant Permits
- Changes in Regulations Governing all Dental Assisting Educational Programs.
Specifically:
 - Students will be issued certificates of completions, Hillary noted to please inform your dentists that cards will no longer be issued
 - CPR Requirements-All Dental Assisting programs are required to have CPR and Emergency Procedures in the curriculum prior to patient care
 - Internship Program - Hillary will work towards having student evaluations on-line. It was requested that student internship be for a longer period of time, Hillary advised that in Spring 2011 students will be able to intern longer due to curriculum changes recently made.

4. CURRICULUM UPDATE

Changes to the College of the Redwoods Dental Assisting Program curriculum scheduled for Fall 2010 and Spring 2011 are DA156, Dental Assisting Fundamental (Chairside) was increased from 4.0 units to 5.0 units and DA163, Dental Disease and Oral Health Issues was decreased from 3.0 units to 2.0 units.

It was suggested that the importance of appropriate hair and make up be stressed in the curriculum.

5. PROGRAM GRADUATES UPDATE

This school year the College of the Redwoods Dental Assisting Program graduated 20 students.

Post Graduate Survey Review - It was recommended that the graduate surveys be mailed in late October or November.

6. PROGRAM APPLICANTS UPDATE (FALL 2010)

Hillary noted that the Dental Assisting Program is currently full for fall 2010. The number of applicants increased significantly this spring. Contributing factors to increased applicants include word of mouth, an updated program brochure and the economy.

7. QUALITY IMPROVEMENT PLAN UPDATE

The quality improvement plan recommendations from the Dental Assisting Program Review were presented and discussed. Members of the advisory committee thought the goals were realistic and on-track. Input and recommendations included:

Clinical Handbook should include set-ups, job description (Clinical and sterilization), Infection Control, emergency procedures, approved abbreviations and charting

Dental Assisting Program website needs improvements and updates. The office will inform the webadvisor of the recommended changes including update application.

8. NEEDS OF THE COMMUNITY UPDATE AND INPUT

9. DENTAL HEALTH CENTER UPDATE AND INPUT

10. OTHER

The next Advisory Committee Meeting is scheduled for Friday, December 17th at 3:00.